

## **Customer RMA request**

- Step 1: Please complete and return this form to <a href="mailto:returns@inkteceu.com">returns@inkteceu.com</a>, returns will not be processed unless this form is fully completed.
- **Step 2**: If your return is due to product damage photos must be included with this form.
- Step 3: Your request will be reviewed and if authorised an RMA number will be issued by return email.
- Step 4: Your item can then be returned or collected (6)

Company Name:	E	Email:	Tel No.					
Company Address (6)								

Item for Return:							
Invoice / Order No. Date of Order	Quantity & Item Number	Item Description	Batch Number	Reason / Fault description for Return.	Replacement Required		

## Terms & Conditions:

- 1. If returning unwanted goods, the goods must be adequately packed in order to avoid damage to original packaging.
- 2. Goods will only be accepted if returned in a resalable condition -This means original non damaged packaging.
- 3. The RMA number must be clearly marked without damage to the original Packaging.
- 4. The product must be returned within 10 days of issue of RMA.
- 5. We reserve the right to refuse exchange or refund of any goods which are received back damaged or in a substandard condition.
- 6. We will arrange free collection and return of goods where the cause of return is due to InkTec Europe Limited.
- 7. In all other circumstances customers are responsible for the cost of return and packaging., we cannot accept any responsibility for packages that are not received.
- 8. Any returns request received are at the sole discretion of InkTec and may be subject to a restocking or administration fee.
- 9. All returns are at the sole discretion of InkTec Europe.
- 10. For our full terms and conditions please see our website
- 11. Discontinued or short life products sold at reduced prices cannot be returned in any circumstances.